Coachella Valley Mountains Conservancy

PROPOSITION 4 GRANT PROGRAM

Funded by the

Safe Drinking Water, Wildfire Prevention, Drought Preparedness, and Clean Air Bond Act of 2024 (Proposition 4)

Grant Guidelines

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Direct all inquiries, correspondence and grant applications to:

Coachella Valley Mountains Conservancy
42-600 Cook Street, Suite 219
Palm Desert, CA 92211
(760) 776-5026
www.cvmc.ca.gov

Last Updated 1/22/2026

DRAFT

I. Introduction

The Coachella Valley Mountains Conservancy ("Conservancy") was established in 1991 by California Public Resources Code Section 33501 to protect the natural and cultural resources of the Coachella Valley and its surrounding mountains, which include the San Jacinto and Santa Rosa Mountains and Sand to Snow National Monuments, as well as portions of Joshua Tree National Park. The Conservancy has a history of working efficiently with state and federal agencies, Riverside County, local cities and Tribes, and numerous nonprofit organizations to preserve open space, wildlife, scarce water resources and historical artifacts through conservation land acquisition, habitat management and restoration, and educational and recreational opportunities for residents and visitors.

The Safe Drinking Water, Wildfire Prevention, Drought Preparedness, and Clean Air Bond of 2024 ("Proposition 4") was enacted by the voters on November 5, 2024, to fund $10 billion in public improvements throughout the State of California. The primary objective of Proposition 4 is to tackle our most urgent climate needs by investing in preventing devastating wildfires, providing clean, safe drinking water and boosting water supplies, and protecting California's iconic landscapes. Proposition 4 project investments aim to assist communities that have been historically underserved by allocating a minimum of 10 percent (10%) of available funds to projects benefiting severely disadvantaged communities and a minimum of40 percent (40%) of available funds to projects benefiting disadvantaged communities.

The Conservancy is committed to ensuring that all Proposition 4 investments advance environmental equity and resilience by directing meaningful and measurable benefits to communities most vulnerable to climate impacts. This program is designed to be consistent with the *California Natural Resources Agency Meaningful and Direct Benefits Assessment (2024)*, which provides statewide guidance for implementing equity, accountability, and community engagement provisions under Proposition 4.

II. Overview of the Conservancy Grant Program

The Conservancy has approximately $11 million available for local assistance grants over the life of its Proposition 4 Grant Program. The minimum local assistance grant amount is $50,000 for implementation projects. The Conservancy plans to issue one Notice of Funding Availability ("NOFA") in 2026, with applications accepted continuously thereafter. The NOFA will be posted on the Conservancy's website, and will be sent to local media, public agencies, Tribes and nonprofit organizations. Conservancy staff will undertake extensive outreach to encourage applications from economically disadvantaged communities. The Conservancy reserves the right to suspend, modify, or close the application process at any time based on funding availability, program priorities, or Board direction.

III. Eligible Applicants

DRAFT

Eligible applicants include public agencies, local agencies, nonprofit organizations qualified to do business in California and qualified under Section 501(c)(3) of the Internal Revenue Code, special districts, joint powers authorities, public utilities, local publicly owned utilities, mutual water companies, and Tribes.

IV. Use of Proposition 4 Funds

Funding Priorities. Projects that advance the Conservancy objectives outlined below are eligible for funding under Proposition 4.

1. **Objective 1: Reduce risks of climate change impact upon communities, fish and wildlife, and natural resources.** This includes:

I. <u>Acquisition Projects that:</u>

i. Involve willing sellers at or below appraised fair market value and include a recorded deed restriction ensuring land use consistent with the Conservancy's mission.

ii. Preserve natural and cultural areas essential to endangered or threatened species or to overall ecosystem health.

iii. Supports land conservation by preventing greenhouse gas emissions and sequestering existing emissions.

iv. Advance California's 30x30 initiative (Governor's Exec. Order No. N-82.20 (Oct. 7, 2020)) by conserving private lands, expanding or creating protected areas, and safeguarding vital ecosystems.

v. Support the Coachella Valley Multiple Species Habitat Conservation Plan (CVMSHCP), a joint Habitat Conservation Plan/Natural Communities Conservation Plan designed to protect the regions exceptional biodiversity and protection of natural habitats, ensuring the long-term survival of species and maintaining ecosystems health in the Coachella Valley.

II. <u>Habitat Enhancement and Restoration Projects that;</u>

i. Remove invasive plants that contribute to global warming, use excessive amounts of water, or harm endangered or threatened species of plants or animals by replacing them with native plants.

DRAFT

ii. Restore watershed features such as washes, channels, streams or riverbeds.

iii. Improve groundwater recharge through washes, alluvia fans, or streams.

iv. Improve ecosystem through restoration work that supports diverse plants and animals, healthy soils, dust control, and clean water.

v. Reduce wildfire risk by removing invasive species, lowering fuel loads, and promoting fire-resistant native vegetation.

2. Objective 2: Increase Public Access. Eligible projects include:

I. Improving outdoor recreation access, including but not limited to visitor facilities, landscaping, shade structures, and trails for hiking, biking walking, or horseback riding.

II. Enhancing community access including disabled access, educational features, and interpretive displays on habitat, culture, or history.

III. Restoring natural areas and habitats to expand and improve public access to outdoor recreation.

3. Objective 3: Co-Benefits to Disadvantaged Communities.

Projects that benefit Disadvantaged or Severely Disadvantaged Communities, as identified by Vulnerable Communities Platform[1], CalEnviroScreen 4.0[2] or a similar tool approved by CVMC, will receive priority consideration. The Conservancy seeks to invest in these areas to mitigate the disproportionately negative impact to residents, particularly children and senior citizens. The Conservancy will allocate a minimum of 40 percent of available funds to disadvantaged communities and 10 percent to severely disadvantaged communities (as those terms are defined in footnotes 1 and

[1] The Vulnerable Communities Platform (VCP) is a statewide data and mapping tool that helps identify where climate hazards and social vulnerabilities intersect across California—supporting agencies, local governments, and communities in making equitable, data-driven decisions for climate adaptation, policy, and investment.

[2] A tool that shows cumulative impact in California communities by census track, face disproportionate health disparities due to poor air quality, exposure to harmful pollution, and lack of public amenities and services.

2) and other areas traditionally underserved by outdoor access or recreational amenities.

I. (S)DAC and Vulnerable Population Definitions

a. **Disadvantaged community (DAC):** A community with a median household income of less than 80 percent of the area average or less than 80 percent of statewide median household income.

b. **Severely disadvantaged community (SDAC):** A community with a median household income of less than 60 percent of the area average or less than 60 percent of statewide median household income.

c. **Vulnerable population:** A subgroup of population within a region or community that faces a disproportionately heightened risk or increased sensitivity to impacts of climate change and that lacks adequate resources to cope with, adapt to, or recover from such impacts. (Note: tribes are considered vulnerable populations)

i. **Tribe:** A federally recognized Native American tribe or a nonfederally recognized Native American tribe listed on the California Tribal Consultation List maintained by the Native American Heritage Commission

V. Project Requirements

(a) All projects must demonstrate readiness and the capacity to complete the proposed project. This includes, but is not limited to, having all required California Environmental Quality Act (CEQA) documentation completed prior to the Board meeting for funding approval.

(b) All applicants must agree to comply with the state audit requirements applicable to Proposition 4 funding, including that the grantee retain for at least three years following final payment, satisfactory financial records relating to the project and make them available to the Conservancy upon request.

(c) All projects must comply with applicable federal, state and local permitting requirements.

(d) Projects involving construction, demolition, restoration and similar activities must comply with prevailing wage requirements (except to the extent certified conservation corps or volunteer services are used), and if applicable, public contracting laws.

(e) Any acquisitions must be from willing sellers for a price that does not exceed the fair market value of the property as determined by a Conservancy-approved appraisal, and the property acquired will be encumbered with a deed restriction in favor of the Conservancy that requires perpetual use of the property for conservation or other purposes consistent with the Conservancy's mission.

(f) Projects are encouraged to include the California Conservation Corps or certified conservation corps where feasible such as the Urban Conservation Corps.

DRAFT

(g) No funds will be granted to complete environmental mitigation requirements of other projects, except where the grant funds would support only aspects of the project that exceed the minimum mitigation requirements of the applicable permit condition.

(h) Staff costs and expenses that are related to the funded projects and are included in the approved project budget may be paid with grant funds.

(i) Matching funds or cost-sharing are encouraged. Projects that include a meaningful match—cash or in-kind—will receive priority. Cost share is the portion of project costs not funded by the Conservancy, contributed by the applicant or partners, and must directly support the project during the grant term. Eligible forms include staff or volunteer time, materials, equipment, land value, or other direct project expenses. Endowments, or unrelated expenses are not eligible. Applicants must list the source, type, and amount of all contributions in the budget, noting whether each is secured or proposed. Documentation of secured contributions may be required before the grant agreement is executed.

(j) Overhead or indirect costs are capped at 12% of the total grant and cover general, non-project-specific expenses. Grantees must provide documentation to substantiate these costs. Ineligible expenses include food and beverages, fundraising, lobbying, entertainment, and costs already charged as direct project expenses. Ten percent of the grant will be withheld until all deliverables, including required signage, are completed and approved. The Conservancy may request additional documentation or disallow inadequately supported overhead costs.

(k) Grantees whose projects are funded must execute a grant agreement with the Conservancy that includes all provisions required by Proposition 4 and state law, as well as the Conservancy's standard insurance and indemnification provisions. (*Copies available upon request*.)

(l) Grantees who receive funding for acquisitions and conservation easements are required to provide spatial data to the California Conserved Areas Database and/or the California Conservation Easement Database (https://calands.org/). These Geographic Information System (GIS) databases inform state planning and policy, including the state's goal to conserve 30% of lands and coastal waters by 2030 (also known as the State's 30x30 Initiative). Grantees can submit spatial data or request help via email to cpad@calands.org. Grantees can work closely with their grant administrator to discuss additional confidentiality measures to protect data and culturally sensitive information, particularly California Native American Tribal Grantees. Grantees must submit proof of reporting to the Conservancy before the end of the grant term.

(m) Grantee shall submit a plan to the Executive Officer describing how the Conservancy's support will be acknowledged, including proposed signage. At a minimum, the plan shall include press releases, social media posts during the project implementation, acknowledgment of Conservancy funding in communication with the media, volunteers, and the public, and a description of the project on the Grantee's website that credits the Conservancy.

(n) Community Engagement and Co-Design. Applicants must demonstrate meaningful community engagement during project planning and implementation, including collaboration with community-based organizations, local governments, or Tribes

DRAFT

representing the project area. Evidence of outreach activities, co-design meetings, or feedback mechanisms should be provided to show that benefits are responsive to local needs.

(o) Reporting of Benefits. Grantees shall identify and report the specific meaningful and direct benefits their project delivers to disadvantaged or severely disadvantaged communities. Reports should quantify outcomes where feasible (e.g., population served, acres restored, shade created, flood risk reduced, jobs created) and describe the process used to engage the affected community. All reporting must align with the *Meaningful and Direct Benefits Assessment (2024)* framework.

(p) Grantees must maintain insurance coverage consistent with the Conservancy's Grant Agreement requirements, including Workers' Compensation, Commercial General Liability, and Automobile Liability insurance.

(q) Where applicable, projects must comply with state and federal accessibility requirements, including website accessibility standards.

VI. Application and Review Process

When Grant funding is available, the Conservancy shall solicit **Letters of Intent (LOIs)** through a Notice of Funding Availability posted on its website. The Letter of Intent serves as an initial eligibility screening tool consistent with Section 25040.4 of the Conservancy's Proposition 4 Grant Program regulations.

The Letter of Intent shall be submitted using the Pre-Application Consultation Form included as Exhibit 1 and emailed to communication@cvmc.ca.gov. At a minimum, the Letter of Intent must include:

1. Name of applicant and contact information
2. Applicant eligibility
3. Project type
4. Project summary
5. Project location and anticipated public access, if applicable
6. Program objectives that the project will meet
7. Amount of funding request
8. Project schedule
9. Matching funds, 20% match is recommended
10. Meaningful and direct benefits to a vulnerable population, Disadvantaged Community, or Severely Disadvantaged Community

Letters of Intent will undergo an administrative review for applicant and project eligibility. Only applicants whose Letters of Intent are deemed eligible will be invited to submit a Full Application.

DRAFT

Applications will be continuously accepted beginning on a future date to be determined after public comment period. Pre-Application Forms must be emailed to communication@cvmc.ca.gov

The Full Application requirements are set forth below, under "VI. Contents of Full Application." Applicants whose projects are appropriate for conservation corps participation should also use the CORPS CONSULTATION PROCESS (https://ccc.ca.gov/collaborate/consultation/). A confirmation letter or application must be submitted from the Urban Conservation Corps (UCC) or California Conservation Corps (CCC) confirming consultation and collaboration.

Submitted applications/proposals will be reviewed and evaluated for compliance with grant guidelines by staff, and, where appropriate, with Tribal consultation, biological consultation, and independent professionals with relevant expertise. CVMC will recommend or require Tribal consultation when appropriate and consistent with state law, including the Conservancy's Tribal Consultation Policy. Staff will then recommend grant awards for consideration to the Conservancy Board. The board meetings are public in accordance with the Bagley Keene Act, and applicants may address the board regarding their applications.

Projects that meet evaluation criteria as described above will be eligible for funding, but the board retains discretion to reject any and all eligible projects. Implementation grant awards shall be made after compliance with CEQA has been achieved.

Contents of Full Application

The Full Application consists of an application and certification form and a required written narrative not to exceed 10 pages (exclusive of exhibits such as photos, charts, schedules, staff resumes and support letters), that addresses the following:

1. **Project Description**. Provide a detailed explanation of the project, along with accompanying exhibits (e.g., conceptual designs, charts, etc.).

2. **Project Location**. Include a map with enough detail to allow a person unfamiliar with the area to locate the project, along with photos as needed to depict the current condition of the site as applicable. If the applicant does not own the land, please document site control or describe a plan for obtaining it.

3. **Schedule**. List proposed estimated starting and completion dates, together with significant milestones. In the alternative, the applicant may list the time periods required for each stage.

4. **Budget and Cost Effectiveness**. Detail the costs of the entire project and sources of all funds, including those requested from the Conservancy. Describe any use of the California Conservation Corps, volunteers or similar resources.

DRAFT

5. **Organizational Capacity**. Describe the applicant's staff capacity and record of accomplishing similar projects. Highlight local projects and achievements. Attach resumes of lead staff persons or contractors.

6. **Benefits to Underserved Communities**. If applicable, explain how the project will serve disadvantaged communities, severely disadvantaged communities or areas otherwise documented to be underserved by outdoors access or recreational amenities. Projects that are located in or adjacent to, and/or benefit and serve, a disadvantaged or severely disadvantaged community as defined by Vulnerable Communities Platform, CalEnviroScreen 4.0 or similar tool, should document that in their application.

7. **Environmental Review**. To the extent possible, describe the proposed environmental review for the project. If you have considered whether the project qualifies for exemption under CEQA or has already been subject to environmental review for a larger project, provide the relevant exemption or project information.

8. **Project Sustainability**. Describe how the future of the project can be sustained to maximize the fulfilment of Proposition 4 objectives, including ongoing maintenance and public access.

9. **Project Support**. Describe support anticipated from interested stakeholders, such as public agencies, nonprofit organizations, community groups, local businesses or landowners. To strengthen the application, provide letters of support from partnered agencies and community groups. If any significant opposition is expected, please describe that as well.

10. **Response to Project Evaluation Criteria**. Explain in detail how the project fulfills the project evaluation criteria set forth in the next section.

VII. Project Evaluation Criteria

Project applications must also include and address the following which will be the basis of evaluation:

(a) **Objectives**. The extent to which the project fulfils one or more objectives of the grant guidelines.

(b) **Technical effectiveness and innovation**. Use of methods and techniques based on best available science, innovative and interdisciplinary approaches, familiarity and experience with the Coachella Valley's ecological and social landscape, and demonstrated readiness to proceed with implementation.

(c) **Cost Effectiveness.** Efficient use of funds and maximization of value.

(d) **Leveraged financial support**. The ability of projects to leverage Conservancy funds by including funding or in-kind contributions from other public agencies or private funding sources.

DRAFT

(e) **Collaboration.** Private/public partnerships or cooperative projects among governmental agencies will be preferred, including use of the California Conservation Corps or certified community conservation corps in appropriate projects. Letters of acknowledgement need to be provided for collaborative and partnered projects.

(f) **Grantee capacity**. Applicants shall demonstrate relevant technical capability and a proven track record at implementing similar projects.

(g) **Local economic benefits**. The extent to which a project benefits severely economically disadvantaged communities or disadvantaged communities (as those terms are defined in footnotes 1 and 2) or other areas traditionally underserved by outdoor access or recreational amenities.

(h) **Public and community support**. Evidence of the level of community and local stakeholder support, including early and ongoing engagement with community-based organizations, Tribes, and residents. Applications should describe how the local community has participated in the project's conception, how their input shaped design, and how they will continue to be involved in implementation and long-term stewardship. Applicants should include letters of support from community members, nonprofit organizations, Tribal governments, or other entities that demonstrate a broad-based support and collaboration for the proposed project.

(i) **Consistency with Established Local Plans**. The extent to which a project contributes to the implementation of existing environmental, recreational, climate change and similar plans, such as the Coachella Valley Multiple Species Habitat Conservation Plan, the Riverside County General Plan Open Space Element, the Northern Coachella Valley Trails Plan, the Desert Recreation District Master Plan, the California 2030 Natural and Working Lands Climate Change Implement Plan, the State of California 30x30 Initiative, Outdoor Access for All, etc.

(j) **Meaningful and Direct Benefits**. The extent to which the project demonstrates measurable and lasting benefits to disadvantaged, severely disadvantaged, or underserved communities, consistent with the *Meaningful and Direct Benefits Assessment (2024)*. Projects that clearly document these benefits will receive priority consideration.

VIII. Additional Information

A. Ineligible Projects

Funds must be spent consistent with the funding source. Examples of ineligible projects include, but are not limited to:

1. Projects cannot be used to fund acquisitions of land by eminent domain.
2. Projects that include acquisition of property for more than fair market value.
3. Projects that include both acquisition and development.
4. Projects that are intended to correct problems caused by inadequate routine maintenance.
5. Projects that would be used to fulfill mitigation requirements imposed by law.

DRAFT

6. Projects cannot establish or increase any endowment.

B. Signage Requirements and Funding Acknowledgement
If awarded a grant prior to beginning the project, the grantee shall submit a plan to the Executive Officer to acknowledge the Conservancy's support. This plan must include press releases, social media postings during the agreement term, acknowledging Conservancy funding when speaking with the media, volunteers and the public about this Project and include a description of the Project on the Grantee's website acknowledging funding from the Conservancy.

In addition, the grantee shall submit a signage plan describing the number, design, placement and wording of the signs, or the specifications of a proposed, alternative method. The cost of the signs is an eligible cost. Temporary and permanent signage are required conditions under this agreement.

C. Proof of Insurance
Must provide certificate of insurance during the grant period for Workers Compensation, General Liability ($1,000,000 per occurrence for bodily injury / $2,000,000 general aggregate limit) and Automobile Liability ($1,000,000 per accident for bodily injury and property damage) including required endorsements**.**

D. Grant Provisions
Following Conservancy Board approval of a grant, staff will prepare a grant agreement with detailed conditions specific to the project. The grant agreement will be the binding legal agreement between the Conservancy and its grantee. The grant agreement must be signed by the grantee before funds are disbursed. Several typical grant agreement provisions are:

1. Actual awards are conditional upon funds being available from the State.
2. Grantees must submit a detailed project work program and budget for Conservancy approval.
3. Grant funds will be paid in arrears on a reimbursement basis.
4. Site control from applicant or the landowner is needed prior to commencing work.
5. Grantees may be required to reimburse the Conservancy for some or all of the disbursed grant funds if the project is not successfully completed.
6. Grantees must maintain liability insurance during grant term and include the San Joaquin River Conservancy as an "additional insured."
7. Expenses incurred before the Conservancy grant agreement is executed are not reimbursable.
8. The project complies with all applicable current laws and regulations affecting development projects, including but not limited to, legal requirements for construction and implementation, building codes, health and safety codes, state contractor's and other licenses, and disabled access laws.
9. Grantee must certify that all applicable permits have been obtained.
10. Grantees must comply with signage requirements acknowledging funding source.

DRAFT

11. Grantees must sign the grant agreement and exhibits, as needed, and comply with general terms and conditions in order to receive funds.

E. Advanced payments may be considered by the Conservancy and determined on a case-by-case basis, under these conditions:
1. Any organization requesting advance payments must provide written justification and statement of need

2. Advance payments are limited to 25% of grant award

F. Grant expenses

1. Labor Costs

a. Project Implementation – The grantee's employee labor implementing a project will be reimbursed at rates equal to compensation actually provided to the employee (salary plus benefits, including fringe benefits). The cost of a grantee's labor/staff time to implement specific project tasks (for example, prepare a management plan, determine trail alignments) should be included in and billed to specific tasks in the budget.

b. Project Management – the scope of work may include a task called "Project Management". This task should cover labor costs, not otherwise billed, that are associated with administering a specific Conservancy grant (for example, managing contracts, paying consultants, billing, maintaining accounting records, and other time spent on managing the project).

2.Other Direct Costs

No markups on direct expenditures, these should be billed at cost.

G. Indirect Costs or Overhead

Overhead or indirect costs refer to the non-project-specific expenses involved in running a business. Examples of these costs include rent, computers, telephones, office supplies, internet access, copy machines, and electricity. However, certain types of indirect costs cannot be charged to the Conservancy, including food and beverages, fundraising expenses, lobbying, and entertainment costs. Additionally, any cost billed as a direct expense cannot be included in overhead calculations. Both "overhead" and "indirect costs" are acceptable terms that refer to the same category of expenses.

If a grantee wishes to recover overhead costs from a Conservancy grant, these costs should be listed as a line item in the approved project budget. Grantees that intend to charge overhead to a Conservancy grant must be able to document the validity of these charges. One common approach for documentation is to create a Cost Allocation Plan for their organization. While other methods may be acceptable, it is ultimately the

DRAFT

grantee's responsibility to ensure compliance with Generally Accepted Accounting Principles (GAAP) guidelines.

The Conservancy limits overhead recovery to a maximum of 12% of a the grant amount.

H. Payment Process

Funds cannot be disbursed until there is a fully executed grant agreement between the Conservancy and grantee and satisfactory site control is provided, including a Memorandum of Understanding for operations and maintenance (if applicable); CEQA/NEPA (if applicable) is completed; and signage is installed. As stated above, project payments are made on a reimbursement basis (i.e., the grantee pays for services, products or supplies; submits invoices and proof of payment; and is then reimbursed by the Conservancy). Each Request for Disbursement (RFD) submitted will require a progress report with supporting documentation. It generally takes 4-6 weeks to process payment once a complete RFD is submitted to the Conservancy. The last ten percent of the grant amount will be withheld until all deliverables and signs are installed and will be issued as a final payment upon project completion.

I. Use of Project Property

The grantee must maintain and operate the property acquired, restored or developed in a manner consistent with the grant agreement and grant guidelines. Land acquisition, conservation, and trail easement proposals must include a plan describing the proposed restrictions and reservations for the easement and the funding mechanism available to support the plan. The final conservation easement terms and conditions are subject to approval by the Conservancy.

Grantees must own the land or hold a lease, long-term agreement, or other legal, long-term interest in the land that is satisfactory to the Conservancy.

J. Project Monitoring and Reporting

The Full Application must include a monitoring and reporting component that explains how the effectiveness of the project will be measured and reported. In addition, Conservancy staff will work with grantees to develop appropriate monitoring and reporting templates and procedures. The monitoring and reporting components will vary depending on the nature of the project.

K. State Audit and Accounting

Audit Requirements

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If the project is selected for audit, the grantee will be contacted in advance. The audit shall include all books, papers, accounts, documents, or other records of the grantee, as they relate to the project for which the funds were granted.

The grantee must have the project records, including the source documents and canceled checks, readily available and provide an employee with knowledge of the project to assist the auditor. The grantee must provide a copy of any document, paper, record, or the like, requested by the auditor.

Accounting requirements

The grantee must maintain an accounting system that:

- accurately reflects fiscal transactions, with the necessary controls and safeguards,
- provides a good audit trail, including original source documents such as purchase orders, receipts, progress payments, invoices, timecards, canceled checks, etc.
- provides accounting data so the total cost of each individual project can be readily determined.

Records Retention

Project records must be retained for a period of twenty (20) years after final payment is made by the Conservancy or ten (10) years following an audit, whichever is longer. A project is considered complete upon receipt of final grant payment from the Conservancy.

Ongoing Project Reporting

Grantees are required to submit reports on the progress of the project as requested by the Conservancy through the term of the grant agreement. Entities will be provided with a final report of tasks completed and final accounting, including matching and in-kind contributions with the final invoice.

For questions or technical assistance, contact CVMC's project coordinator at (760) 776-5026 or communication@cvmc.ca.gov.

DRAFT

Exhibit 1 – Pre Application Form

Coachella Valley Mountains Conservancy

Grant Program

Pre-Application Consultation Information Form

Coachella Valley Mountains Conservancy
42-600 Cook Street, Suite 219
Palm Desert, CA 92211
(760) 776-5026
www.cvmc.ca.gov

DRAFT

Further Information

All Grant Program documents, including Guidelines, are available for review at www.cvmc.ca.gov. If you have questions, please contact CVMC's Project Coordinator at (760) 776-5026 or communication@cvmc.ca.gov.

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Please complete this form and submit it via email at least 3 days before your Pre-Application Consultation at CVMC to communication@cvmc.ca.gov. We fully understand that your project information may be preliminary and subject to change. Our main purpose is to identify information that we will need to discuss the project meaningfully at the consultation.

1. Name of Applicant(s):
2. Representative and contact information:
3. Please attach a brief, one-page project description that summarizes key objectives, work tasks and deliverables.
4. Was the project part of any other project that has undergone environmental review under CEQA or NEPA? _____If so, please identify the project and type of environmental document.
5. Please attach a map that depicts the location of the project.
6. Does the applicant own the project site? _____ If not, how will you achieve site control?
7. Estimated amount of Grant funding to be requested? $_____. Please complete Attachment A, Estimated Budget.
8. Does the project serve *disadvantaged communities* (i.e., with median household income of less than 80 percent of the statewide average)?
9. Have you consulted with the conservation corps about potentially assisting with your project (if appropriate)?
10. Do you have, or are you seeking, matching funding for the project? _____ Projects that provide at least 20% in matching funds are priorities for funding. If so, please reflect that in the estimated budget.
11. Please complete Attachment B, Estimated Schedule.

DRAFT

ATTACHMENT A

PROJECT BUDGET

Task No.	Task Budget Description	Amount
1.		$
2.		$
3.		$
4.		$
5.		$
	TOTAL	**$**

Leveraged (In-Kind) Match	Amount
	$
	$
	$
TOTAL	**$**

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ATTACHMENT B

SCHEDULE

Task No.	Task	Activity	Start	Finish

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